



Republic of the Philippines

Department of Education

Schools Division of Benguet

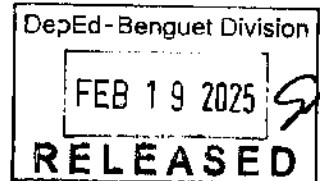
February 14, 2025

DIVISION MEMORANDUM

No. 83,52025

EXTENDED CONTINUING BEAUTIFICATION AND GROUND PREPARATION FOR CARAA 2025

TO: Chief Education Supervisors, CID, and SGOD
Public Schools District Supervisor
Public Elementary and Secondary School Heads
Division Office Personnel and All Others Concerned



1. In preparation for the upcoming Cordillera Administrative Region Athletic Association (CARAA) 2025, all School Heads and Non-Teaching Personnel across Benguet Division are hereby directed to actively participate in the Extended Continuing Beautification and Ground Preparation from **February 17-22, 2025**. This initiative aims to enhance and improve the playing venues, billeting areas, and surrounding facilities to ensure a well-maintained and presentable environment for the event.

2. The assigned tasks include, but are not limited to, the following:

- Carpentry Works
- Welding Works
- Concreting
- Beautification of Parks and Grounds
- Painting of Playing Venues

In addition, personnel are enjoined to participate in the preparation of billeting areas, which is at the discretion of the district heads.

3. All concerned personnel are expected to report to their designated areas on or before **8 AM** and bring the necessary tools and equipment for their respective tasks. Coordination with the Beautification and Ground Preparation Committee is essential to ensure the smooth execution of activities.

4. Immediate compliance with and disseminating this memorandum to all concerned is directed. This memorandum also serves as your official travel document.

ESTELA P. LEON-CARIÑO EdD, CESO III
Director IV/Regional Director and
Concurrent Officer-In-Charge
Office of the Schools Division Superintendent

sgod/smr/amd

For the OIC - SDS:

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